





## How to change password at first login.

The following 'Functional Note' provides registered users of the ASYCUDA World (AW) system with the information necessary to enable them to change their password on their first login.

1. When you first successfully login to the Asycuda World, the system will ask you to change your password by a "**Password expired**" message as show below.

| North ASYCUDAWorld                                       |            |                  |         | $\times$ |  |
|--|------------|------------------|---------|----------|--|
|  | Login name | vubroker1        |         |          |  |
| Password expired   |            |                  |         | ×        |  |
| Your Password has expired. Please choose a new password. |            |                  |         |          |  |
| $\checkmark$   |            |                  |         |          |  |
|  | Chec       | king the user ac | count 🎈 |          |  |

2. Click the tick ( ) on the above window and the "**Password change**" as shown below; Enter your old and new passwords respectively on the spaces provided.

| N ASYCUD | AWorld — 🗆 🗙   |
|----------|--|
| -        | Password change X  |
|          | Old password ******   New password ******   Re-enter password ****** |
| TLS_DHE  | ××   |
| -        | Checking the user accounts.  |

3. Click the blue tick once done, to log into the Asycuda World system.



4. If your login is successful, you should see a similar screen as below:

