

CUSTOMS & INLAND REVENUE SERVICE DE LA DOUANE ET DES CONTRIBUTIONS INDIRECTES

How to compile Warehouse Guarantee reports

Summary instructions for ASYCUDA Users

The following summary instructions seek to assist ASYCUDA Users on how to compile Warehouse Guarantee Reports using the ASYCUDA World (AW) system.

Note:

- i. Users are encouraged to take note on the system messages and instructions to complete the procedure.
- ii. To access any reference table, press the F3 key.

Process:

- 1. Go to ASYCUDA \rightarrow Accounting & Payment \rightarrow Accounts Management \rightarrow Guarantee \rightarrow Creation / Update \rightarrow <*Right click*>Warehouse \rightarrow Find.
- 2. From the 'Warehouse finder' use any criteria to find the interested Warehouse and click

on the 'Search' icon *provided* to display the result of the search. For Customs Users, if no criteria is captured, all Accounts will be listed. Whilst for Warehouse Owners, only the Owner's owned warehouse will be listed.

3. Right Click the Warehouse of interest and select 'Account Summary'. Complete the "Warehouse Guarantee Account Management" by inserting dates of interest in the

'Date Interval' field then click on the search Icon:

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ASY ASY	CUDA				
Varehouse Gu	arantee Account Mana	gement			
Account Reference Type			Maximum Overdraft	Remaining Amount	
WH0005 5 Warehouse			190,000,0	125,364,779	
)ate Interval —	1.				
From 01/09/2017	To 22/09/2017				
From 01/09/2017 Account Summa	To 22/09/2017 ry				
From 01/09/2017 Account Summa Op.	To 22/09/2017 ry Description	Ser. Nbr.	Ass. Date Office	Debit Credit	Date
From 01/09/2017 Account Summa Op. Report on :	To 22/09/2017 ry	Ser. Nbr.	Ass. Date Office	Debit Credit	Date

- 4. To print report, click on the printer icon:
- End